

I. BUSINESS INFORMATION

Business name: _____

Contact name: _____ E-mail address: _____

Firm address: _____

Phone: _____ Fax: _____

Web site: _____

State of incorporation: _____ Year started: _____

Tax ID: _____ Is your firm union? Yes No Both

Contracting specialty: _____

Geographic area(s) of operation: (Territory) _____

Type of business: C-Corp. Sub S. Corp. Part. Sole Prop. LLC LLP

Employees (# of): Office: _____ Field (min.): _____ to (max.): _____ Current total: _____

Certifications: 8a HubZone SDVOSB Minority Woman Owned Other: _____

II. OFFICER INFORMATION

List all Owners, Proprietors, Partners and Officers of the firm (List additional owners on separate pages):

1 Full Name: _____ Pct. Owned: _____% Date of Birth: _____ SSN: _____

Position: _____ Since: _____ Home Address: _____

Spouse Full Name: _____ Spouse Date of Birth: _____ Spouse SSN: _____

2 Full Name: _____ Pct. Owned: _____% Date of Birth: _____ SSN: _____

Position: _____ Since: _____ Home Address: _____

Spouse Full Name: _____ Spouse Date of Birth: _____ Spouse SSN: _____

Is there a buy/sell agreement among the owners of the business? Yes No

Is this agreement funded by life insurance? Yes No

III. BUSINESS DETAILS

Has your firm or any of its principals ever petitioned for bankruptcy, failed in business, failed to complete a contract, or caused a loss to a surety? If yes, please attach explanation. Yes No

Is your firm or any of its owners or officers currently involved in any litigation, or liens/judgments? If yes, please attach explanation. Yes No

Percentage of the firm's work for: Government Owners: _____% Private Owners: _____% Other Contractors: _____%

Trades you normally undertake with your own employees: None _____

Trades you normally subcontract: _____

Preferred job size range: \$ _____ to \$ _____ Number of jobs at a time: _____

Largest job expected during the next year: _____

Expected annual revenues this current fiscal year: _____ Next fiscal year: _____

XII. LARGEST COMPLETED CONTRACTS (LARGEST FIRST)

1 Job Name: _____ City, State: _____ Contract Price: \$ _____ Date Completed: _____ Bonded: Yes No
Contact Name at Firm: _____ Firm: _____ Phone: _____ Email/Fax: _____
Project Description: _____

2 Job Name: _____ City, State: _____ Contract Price: \$ _____ Date Completed: _____ Bonded: Yes No
Contact Name at Firm: _____ Firm: _____ Phone: _____ Email/Fax: _____
Project Description: _____

3 Job Name: _____ City, State: _____ Contract Price: \$ _____ Date Completed: _____ Bonded: Yes No
Contact Name at Firm: _____ Firm: _____ Phone: _____ Email/Fax: _____
Project Description: _____

VIII. BANK INFORMATION

Name of Bank: _____ Address: _____
Current Balance: _____ Average Balance: _____ Statement Date: _____
With this bank since: _____ Relationship currently includes: Deposit accounts Revolving line of credit Term loans
Line of credit (LOC) year opened: _____ Amount Available: \$ _____ Line expires: _____
LOC - Unsecured Secured By: _____
Other banking relationships: _____

XI. SUBSIDIARIES AND AFFILIATES

Subsidiaries and affiliates of the applicant firm:

	<u>Firm name:</u>	<u>Ownership/relationship:</u>	<u>Type of business:</u>	<u>FEIN:</u>
1	_____	_____	_____	_____
2	_____	_____	_____	_____

Previous bonding companies:

	<u>Name:</u>	<u>Dates:</u>	<u>Reason for leaving:</u>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____



SIGNATURES

Applicant(s) hereby authorize the Surety Company and the Agency to make such pertinent inquiry as may be necessary from business and personal credit reporting agencies, financial institutions, persons, firms, and corporations in order to confirm and verify information referred to or listed on this application.

This questionnaire must be signed by an owner or officer of the company for which bonding is being requested.

Name of Firm: _____

Completed by: _____

Title: _____

Signature: _____ Date: _____

Additional Remarks:

Will all owners and their spouses provide full personal indemnification to the surety? Yes No (*explain below*)

Explain: _____

